

STATE OF DELAWARE
SINGLE POINT OF CONTACT – SPOC
INTERGOVERNMENTAL REVIEW OF FEDERAL PROGRAMS
Office of Management and Budget
 Haslet Building, 3rd Floor, Dover, Delaware 19901
 (302) 739-4206

1. STATE APPLICATION IDENTIFIER:

S9-07-21-01

SPOC use ONLY

Month

Reviewer

CC's

2. Applicant Project Title: Food Supplement Program - **ARRA**

3. Applicant Department: Department of Health and Social Services

4. Applicant Division/APU: Division of Social Services (DSS 35-07-01)

5. Applicant Address: 1901 N. duPont Highway, New Castle, DE 19720 HH50

6. Contact Person: Eulinda DiPietro

7. Contact Person's Phone Number: (302) 255-9643

8. Signature of Secretary or Agency Head (for state agencies) or Chief Administrator (for all other applicants)

Elaine Archangelo, Director, Designee for Secretary Vincent Meconi

9. Federal Grantor Department: Agriculture

10. Federal Sub-Agency: Food and Nutrition Service

11. Federal Contact Person: William Kluxen

12. Phone Number: (609) 259-5124

13. Address: Mercer Corporate Park, 300 Corporate Blvd, Robbinsville, New Jersey 08691

14. Federal Program Title:

15. FEDERAL CATALOG NO:

Supplemental Nutrition Assistance Program ARRA

(CFDA)

10

561

16. Project Description:

In order to assist states that are grappling with mounting caseloads and smaller budgets due to the economic climate, ARRA provides \$145 million for FY 2009 in 100 percent Federal funds for State general administrative costs. States have the flexibility and a great deal of discretion how they use these funds for SNAP administration. Delaware's allocation is \$378,653.

17. Will funds be utilized for any technology initiatives? ☒ Yes ☐ No If so, Business Case Number and brief project summary:

Business Case 20070938 will be updated.

18. Measurable Objectives:

a. What were last year's objectives?

Not applicable

b. Were these objectives met? (If not, please explain why)

Not applicable

c. What are this year's objectives?

Replace middleware to ensure that the Food Stamp eligibility computer system remains operational.
 Hire 11 temporary staff for a period of four months to assist with determining eligibility.
 Hire one additional programmer to address Food Stamp only programming issues.

(If more space is needed, please attach a separate sheet of paper)

19. Grant Period:

20. How many years has this project been funded:

21. If the project was funded last year, how much federal money was awarded?

From:	February 17, 2009	N/A	N/A	
To:	December 31, 2009			

22. Source of funding for this application:		Dollars
a. Federal grant		\$378,653
b. Other federal funds (Specify source of funding)		
c. Required state contribution (Specify source of funding)		
d. Discretionary state contribution (Specify source of funding)		
e. Required local contribution (Specify source of funding)		
f. Other non- federal funds (Specify source of funding)		
TOTAL		\$378,653

23. Budget by cost category and source:	Federal Funds	State Funds	Other Funds	Total Funds
Salaries & Fringe Benefits				
Personal or Contractual Services	\$378,653			\$378,653
Travel				
Supplies & Materials				
Capital Expenditures				
Audit Fees				
Indirect Costs				
Other				
TOTAL	\$378,653			\$378,653

24. How many positions are required for the project? (Exclude casual/seasonal employees)			
Breakdown of position(s)	Authorized in State Budget	New Positions Required	Total
Paid for out of federal funds			
Paid for out of General Funds			
Paid for out of state special funds			
Paid for out of bond/local/other funds			
TOTAL			

25. PLEASE NOTE: On a separate piece of paper, please give position number, grade, yearly salary and percent of funding (federal, state, local, other) and the full-time equivalent for all positions required. Please identify the new positions by placing an asterisk before the position title. If this grant funds positions within other departments, divisions and/or offices, please list them. If a position has been reallocated to or from another grant please indicate the grant source.

DIRECTOR'S OVERVIEW
SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM
SAI#: S9-07-21-01

I. PROGRAM NARRATIVE:

Delaware has been the recipient of the Supplemental Nutrition Assistance Program (SNAP), formerly the Food Stamp Program, for the past 34 years. As a result of the American Recovery and Reinvestment Act (ARRA) of 2009, food stamp benefits, specifically funding to purchase food, was increased starting in April. These increased was automatically added to recipients electronic benefit card. Funding for increasing electronic benefits does not require separate reporting from the FY 2009 SNAP funding.

In order to assist states that are grappling with mounting caseloads and smaller budgets due to the economic climate, ARRA provides \$145 million for FY 2009 in 100 percent Federal funds for State general administrative costs. States have the flexibility and a great deal of discretion how they use these funds for SNAP administration. Delaware's allocation of \$378,653 for FY 2009 will be used to support three initiatives:

- Middleware replacement project for Delaware Children and Information System (DCIS);
- Employ 11 Food Stamp temporary staff members from 9/1/2009 to 12/31/2009; and
- Fund one additional DCIS programmer for five months to address 75 priority change requests.

The Middleware replacement project will use \$184,422 of the ARRA funding and \$108,194 of DSS' FY 2006 Food Stamp bonus funds. This initiative is necessary to assure that DSS' eligibility and benefit system continues to operate. The current Middleware which translates the computer program code to language on the window screens that staff uses to determine eligibility is no longer supported by the vendor. All of the screens must be redeveloped using the new, supported middleware. Should this not occur, DCIS may become inoperable?

The second project will involve utilize \$140,250 to hire 11 Food Stamp only temporary staff who will assist in processing cases from 9/1/2009 to 12/31/2009. Our error rate is less than 1% for the first quarter of FFY 09. We are challenged to meet the FSP timeliness requirement and must put corrective actions in place to improve. Our timeliness issues are largely due to very high volume and low staffing.

The third initiative will involve spending \$55,981 for one additional DCIS programmer to address 75 Food Stamp Priority Change Requests. Each social service program managed by DSS (Temporary Assistance for Needy Families, Social Service Block Grant, Child Care and Development Fund, Refugee and Resettlement, Food Stamps, and Food Stamp Employment and Training) often require individual programming for implementing mandated requirements and improvements. Using an additional programmer to address Food Stamp specific changes will

improve the program and free the other programmers to devote more of their time to work on other requests that benefit other programs.

Funding must be obligated by September 30, 2009 and liquidated (all bills paid) by December 31, 2009.

II. BUDGET COMPARISON

Not applicable

III. RELATIONSHIP TO STATE BUDGET

The ARRA grant is 100 percent Federal funds. There is no State match requirement for these funds.